

K. TRAINING

The County is committed to seeing that all mental health service providers receive ongoing training. The increasing focus on cultural sensitivity, outcomes measures, practice guidelines and evidence based practice necessitates the need for ongoing training.

Required Trainings

Providers have a contractual obligation to participate in the following trainings:

- Cultural Competency Training – Minimum of four hours annual requirement for all staff. When an in service is conducted, program shall keep on file a sign in sheet for all those in attendance, as well as a training agenda. For outside trainings, certificate of completion shall be kept on file at the program. QI Department monitors compliance during annual reviews. Contractor shall maintain and submit a Cultural Competence Training Log annually.
- System of Care/Wraparound Training – Every four years all direct service staff must attend. These classes are available through the System of Care Training Academy (619-563-2769) and through Families Forward (619 297-8111). Maintain certificates of completion at provider sites.
- Training in Disaster Response -- as directed by County.
- Contractor shall require clinical staff to meet their licensing Continuing Education Units (CEUs). Other paraprofessional staff shall have a minimum of sixteen (16) hours of clinical training per year.
- Contractor shall complete MIS training on topics such as data entry, reporting, and billing.
- Contractor shall attend trainings as specified in the Behavioral Health Plan.
- CADRE participants will be trained in Motivational Interviewing

QI Unit Training

The Quality Improvement Unit provides training and technical assistance on topics related to the provision of services in the Mental Health System of Care.

Training covers topics such as:

- Uniform Clinical Record Manual Documentation
- Interfacing with Physical Health
- Patient Rights
- Grievance and Appeal Procedure
- Unusual Occurrences (Serious Incidents)
- Medication Monitoring
- Quality Management
- NOAs

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- Billing and Coding
- Professional Licensing Waiver Guidelines
- Medi-Cal Certification.
- Outcome Measures

For information on training schedules, or regarding any other training issue, please contact the Quality Improvement Unit at 619 584-5026.

HHSA Training

The HHSA continues to offer clinical training to organizational providers, including, but not limited to, the following. Note: A fee is charged for staff who are not HHSA employees.

- Law, Ethics and Risk Management, and other classes required for relicensure;
- Various classes related to cultural competence and special populations;
- Classes related to clinical practice, such as Brief Therapy and Service Planning

Please direct any questions regarding HHSA training to: Health & Human Services
Training and Development
858-694-2950